

**WWNWS12  
Remote Webex - 1 to 3 September 2020**

**List of Actions (updated: 30 March 2021)**

Action Number	Agenda Item	Subject	Status / Due Date	Comments	Action By
<b>On going</b>					
	WWNWS9	GMDSS Master Plan	On going	Encourage national coordinators to cross-check C-55 and GMDSS Master Plan information	All
	WWNWS9	Outcomes of IMO Meetings	On going	Engage with IMO meetings and relevant Correspondence Groups	All
	WWNWS11	Related IMO meetings	On going	Engage with maritime administration delegations attending IMO meetings to ensure all are briefed correctly and the implications of any proposals are understood fully	All NAVAREAs/ Sub-Area
	WWNWS11	IMO GISIS brief	On going	Provide pdf download from GISIS of current list of contact details for NAV and MET Area Coordinators for upload onto IHO and WMO websites <b>Function in GISIS in process of implementation</b>	IMO
	WWNWS11	Contingency Planning	On going	Develop appropriate arrangements and include details of annual contingency exercises in reports	All NAVAREAs
	WWNWS11	S-124CG Report	On going	Engage with S-124 CG to provide input and feedback on developments	All NAVAREAs/ Sub-Area
<b>WWNWS8 List of Actions</b>					
	WWNWS8 4.8	SafetyNET Users' Handbook	<del>DRWG15</del> <del>WWNWS9</del> <del>DRWG17</del> <del>DRWG18</del> <del>DRWG19</del>	Provided an update on the revision of the Inmarsat SafetyNET Users' Handbook and the intended procedure to be followed. <b>Revised version to be provided at WWNWS9 DRWG18 DRWG19</b>	Inmarsat
<b>WWNWS9 List of Actions</b>					
	WWNWS9 3.2	Self Assessment reports	<del>DRWG1617</del> <del>DRWG1819</del>	Develop generic letter for use by NAVAREA Coordinators to encourage provision of MSI	Chair

WWNWS10 List of Actions					
15	2.1	NAVAREA IX	<del>DRWG17</del> <del>DRWG18</del> DRWG19	Develop generic letter for use by Coordinators to explain to National Coordinators their roles and responsibilities	Chair
18	2.1	NAVAREA XVI	<del>30 November</del> DRWG19	Review contents of Joint IMO/IHO/WMO Manual on MSI and provide message examples for inclusion	All
WWNWS11 List of Actions					
2	3.2	Self Assessments	27 September	Contact NAVAREA VII to clarify statement in paragraph 4 of Self Assessment report	NAVTEX Chair
8	3.2.1	Quality Management Analysis	WWNWS12	NAVAREA Coordinators to register on IMO Docs to gain access to relevant IMO documents and to gain viewing rights and GMDSS manager authority to GISIS and report in Self Assessment	All NAVAREAs/ Sub-Area
16	3.3.4	Contingency Planning	WWNWS12	Expedite conclusion of planned contingency agreement and conduct annual exercise of plan	NAVAREAs XV/XVI
21	4.8	NAVTEX Manual	DRWG19	Consider revised text to reflect the current operational use of NAVTEX with regards to supporting SAR operations	NAVTEX Chair
22	5.2	MSI CB Training	DRWG19	Check currency of training material and update where necessary	Chair/ NAVAREA IV_XII
WWNWS12 List of Actions					
1	1.4	Review of actions from WWNWS11	25 September	Provide update to Secretary on outstanding actions not covered in the agenda	All
2	2.1	Self Assessment	CBSC19	Work with Regional CB Coordinators (RSAHC and NIOHC) for funding for proposed MSI training course	NAV IX
3	<del>2.1</del>	<del>Self Assessment</del>	<del>25 September</del> Complete	<del>Provide NAVAREA XI with replacement EGC certificate</del>	<del>Chair</del>
4	2.1	Self Assessment	25 September	Check scheduled broadcast time for NAVAREA XV	Chair
5	2.1	Self Assessment	NCSR 8	Develop submission on transition from rectangular areas to direct NAVAREA addressing	NAVAREAs XVII+XVIII/ XIX/ XX+XXI

6	2.1.1	Quality Management Report	WWNWS13	Review report and provide comments and feedback to Chair, Vice-Chair and Secretary	All NAVAREAs/ Sub-Area
7	2.2.2	EGC Coordinating Panel Report	<del>MSC-102</del> Complete	<del>Provide to IMO updated links for insertion into International SafetyNET Services Manual prior to in-force date</del>	<del>Inmarsat/</del> IMO
8	2.2.2	EGC Coordinating Panel Report	<del>9-October</del> Complete	<del>Inform secretary if COVID-19 impact data is not to be published</del>	All NAVAREAs/ Sub-Area
9	2.2.2	EGC Coordinating Panel Report	On going	Provide updated list detailing which NAVAREAs had signed contracts	Iridium
10	2.3.2	EGC API-CG Report	<del>2-October</del> Complete	<del>Provide relevant input to WWNWS-SC report to NCSR 8</del>	EGC API-CG
11	3.2	IMO NAVTEX Coordinating Panel report	DRWG19	Include updated message examples, graphics and images in draft new edition	NAVTEX
12	3.2	IMO NAVTEX Coordinating Panel report	DRWG19	Include fuller explanation of use of NAVTEX by SAR authorities	NAVTEX
13	3.2	IMO NAVTEX Coordinating Panel report	15 January	Provide copy of draft new edition to Chair WWMIWS-C for review with feedback ahead of DRWG19	NAVTEX/ WWMIWS- C
14	3.3	<del>Iridium SafetCast Manual</del>	<del>11-September</del> Complete	<del>Volunteers for adhoc SafetyCast Manual review team to provide details to team leader</del>	All NAVAREAs/ Sub-Area
15	3.3	<del>Iridium SafetCast Manual</del>	<del>NCSR 8</del> Complete	<del>Provide early notification of any revision to dates of NCSR 8 and subsequent document submission deadlines</del>	IMO
16	3.3	<del>Iridium SafetCast Manual</del>	<del>MSC-102</del> Complete	<del>Engage with administrations and delegations to IMO highlight need to bring costing issues to a resolution</del>	All NAVAREAs/ Sub-Area
17	4.4	ToRs	<del>9-October</del> Complete	<del>Amend ToRs with new review update date</del>	IHO
18	WWNWS12 6.1	Next meeting	<del>13-December</del> Complete	Confirm details of WWNWS13	Chair/ IHO

19	WWNWS12 7	Action List	WWNWS13	Keep IHO and the Chair informed of progress with allocated actions	All
20	<del>WWNWS12 7</del>	<del>WWNWS12 Draft Report</del>	<del>10 September Complete</del>	<del>Draft to be circulated for comment</del>	<del>IHO</del>
21	<del>WWNWS12 7</del>	<del>WWNWS12 Draft Report</del>	<del>25 September Complete</del>	<del>All to provide comments on draft report</del>	<del>All</del>
22	<del>WWNWS12 7</del>	<del>WWNWS12 Draft Report</del>	<del>9 October Complete</del>	<del>Publish final report</del>	<del>IHO</del>
23	<del>WWNWS12 7</del>	<del>Report to NCSR 8</del>	<del>22 November Complete</del>	<del>Draft report for review and amendment</del>	<del>Chair/vice- Chair/IHO</del>
24	<del>WWNWS12 7</del>	<del>Report to IRCC13</del>	<del>2 April Complete</del>	<del>Draft report for review and amendment</del>	<del>Chair/vice- Chair/IHO</del>