

WORLD-WIDE NAVIGATIONAL WARNING SERVICE – SUB-COMMITTEE

WWNWS-SC Letter No. 1/2020

2 April 2020

12th Meeting of the World-Wide Navigational Warning Service Sub Committee (WWNWS12)

Dear Colleagues:

As previously announced in February 2020, the Twelfth Meeting of the WWNWS-SC will be held 31 August-4 September 2020 at the offices of the International Hydrographic Organization (IHO) in Monaco. It is hope a representative of the Intergovernmental Oceanographic Commission (IOC) of UNESCO will participate to discuss promulgation of tsunami warnings. As I anticipate full agenda with discussions concluding late on the last day, I encourage you to make your travel arrangements to depart on Saturday 5 September 2020 or later.

Details of hotels available in the Monaco area are available on the IHO web site: <https://iho.int/en/contact>. Please note that there is a large demand for hotels at this time of year. The IHO has obtained preferential rates for reservations for the meeting at four hotels, and details are attached, Enclosure 2. There is a need to book early and if you wish to reserve rooms at the preferential rate, please use the attached form in order to ensure the quoted price. Please keep David Wyatt at the IHO (adso@iho.int) informed of your travel and hotel arrangements.

The Provisional Agenda for the Meeting is being developed and will be uploaded to the WWNWS section of the IHO website in due course, along with a more detailed programme. Templates for submitting papers to the WWNWS-SC meeting are available for download from the WWNWS page of the IHO web site at: <https://iho.int/en/wwnws12-2020>.

Please note that all documents should use the WWNWS12 document template with the exception of NAVAREA Self Assessments under Agenda Item 3.2 which should use the Self-Assessment Template. Documents should be numbered WWNWS12_Y/Y/Y-X where Y/Y/Y are the Agenda Item number. For example a paper that deals with the NAVTEX Issues which is Agenda Item 3.3.1 should therefore be numbered WWNWS 12_3/3/1.X. X will be a sequential number allocated by David Wyatt as papers are received. Self-Assessments by NAVAREA Co-ordinators should be numbered WWNWS12_3/2-X where in this case “X” is the NAVAREA number. It is important that documents are submitted in “Word” format and not as pdf files, any documents for up-loading, submitted in pdf format, will be returned to the originator for re-submission. David Wyatt will convert them to pdf files before they are loaded on to the WWNWS12 web page.

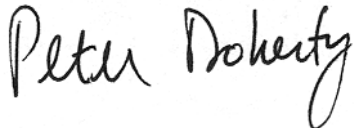
Please note that for Agenda Item 3.2 “Self Assessments by NAVAREA Co-ordinators”, NAVAREA Co-coordinators should prepare a NAVAREA assessment paper using the document template mentioned above and should outline existing and planned navigational warning facilities, both SafetyNET and NAVTEX, in their NAVAREA to meet the requirements of the GMDSS. Note there have been some minor amendments to the previous template, so it is important you use the version provided on the WWNWS12 webpage.

I also ask all members to review the current List of WWNWS Action Items, Enclosure 6, and available from the WWNWS12 web page, where it is updated as new information is provided. Please provide David Wyatt with updated information as soon as it is appropriate and be ready to report on progress at the meeting.

The deadline for the submission of papers for consideration at the meeting is **3 August 2020**; please note this is not a target date. All documents will be posted on the above website as soon as possible after their receipt by the IHO Secretariat.

Anyone who requires a personal letter of invitation in order to obtain a visa to enter France is requested to inform Caroline Fontanili and David Wyatt as early as possible, see Logistic Information (Enclosure 1). If there are any other concerns, please feel free to contact Trond Ski (trond.ski@kystverket.no) or me (Peter.M.Doherty@nga.mil).

Very Best Regards,



PETER DOHERTY
CHAIRMAN WWNWS-SC

Enclosures:

1. Logistic information.
2. Details of Hotels and rates.
3. Hotel booking form.
4. WWNWS12 registration form.
5. Current list of Actions from WWNWS11.