

**WWNWS12**  
**Remote Webex - 1 to 3 September 2020**

**List of Actions (updated: 22 June 2021)**

Action Number	Agenda Item	Subject	Status / Due Date	Comments	Action By
<b>On going</b>					
	WWNWS9	GMDSS Master Plan	On going	Encourage national coordinators to cross-check C-55 and GMDSS Master Plan information	All
	WWNWS9	Outcomes of IMO Meetings	On going	Engage with IMO meetings and relevant Correspondence Groups	All
	WWNWS11	Related IMO meetings	On going	Engage with maritime administration delegations attending IMO meetings to ensure all are briefed correctly and the implications of any proposals are understood fully	All NAVAREAs/ Sub-Area
	WWNWS11	IMO GISIS brief	On going	Provide pdf download from GISIS of current list of contact details for NAV and MET Area Coordinators for upload onto IHO and WMO websites <b>Function in GISIS in process of implementation</b>	IMO
	WWNWS11	Contingency Planning	On going	Develop appropriate arrangements and include details of annual contingency exercises in reports	All NAVAREAs
	WWNWS11	S-124CG Report	On going	Engage with S-124 CG to provide input and feedback on developments	All NAVAREAs/ Sub-Area
<b>WWNWS8 List of Actions</b>					
	WWNWS8 4.8	SafetyNET Users' Handbook	<del>DRWG15</del> <del>WWNWS9</del> <del>DRWG17</del> <del>DRWG18</del> <del>DRWG19</del>	Provided an update on the revision of the Inmarsat SafetyNET Users' Handbook and the intended procedure to be followed. <b>Revised version to be provided at WWNWS9 DRWG18 DRWG19</b>	Inmarsat
<b>WWNWS9 List of Actions</b>					
	WWNWS9 3.2	Self Assessment reports	<del>DRWG1617</del> <del>DRWG1819</del>	Develop generic letter for use by NAVAREA Coordinators to encourage provision of MSI	Chair

WWNWS10 List of Actions					
15	2.1	NAVAREA IX	<del>DRWG17</del> <del>DRWG18</del> DRWG19	Develop generic letter for use by Coordinators to explain to National Coordinators their roles and responsibilities	Chair
18	2.1	NAVAREA XVI	<del>30 November</del> DRWG19	Review contents of Joint IMO/IHO/WMO Manual on MSI and provide message examples for inclusion	All
WWNWS11 List of Actions					
2	3.2	Self Assessments	<del>27 September</del> Complete	<del>Contact NAVAREA VII to clarify statement in paragraph 4 of Self Assessment report</del>	<del>NAVTEX</del> Chair
8	3.2.1	Quality Management Analysis	WWNWS12	NAVAREA Coordinators to register on IMO Docs to gain access to relevant IMO documents and to gain viewing rights and GMDSS manager authority to GISIS and report in Self Assessment	All NAVAREAs/ Sub-Area
16	3.3.4	Contingency Planning	WWNWS12	Expedite conclusion of planned contingency agreement and conduct annual exercise of plan	NAVAREAs XV/XVI
21	4.8	NAVTEX Manual	<del>DRWG19</del> Complete	<del>Consider revised text to reflect the current operational use of NAVTEX with regards to supporting SAR operations</del>	<del>NAVTEX</del> Chair
22	5.2	MSI CB Training	DRWG19	Check currency of training material and update where necessary	Chair/ NAVAREA IV_XII
WWNWS12 List of Actions					
1	1.4	<del>Review of actions from WWNWS11</del>	<del>25 September</del> Complete	<del>Provide update to Secretary on outstanding actions not covered in the agenda</del>	<del>All</del>
2	2.1	Self Assessment	CBSC19	Work with Regional CB Coordinators (RSAHC and NIOHC) for funding for proposed MSI training course	NAV IX
4	2.1	Self Assessment	25 September	Check scheduled broadcast time for NAVAREA XV	Chair
6	2.1.1	Quality Management Report	WWNWS13	Review report and provide comments and feedback to Chair, Vice-Chair and Secretary	All NAVAREAs/ Sub-Area
9	2.2.2	EGC Coordinating Panel Report	On going	Provide updated list detailing which NAVAREAs had signed contracts	Iridium

11	3.2	IMO NAVTEX Coordinating Panel report	DRWG19 Complete	Include updated message examples, graphics and images in draft new edition	NAVTEX
12	3.2	IMO NAVTEX Coordinating Panel report	DRWG19 Complete	Include fuller explanation of use of NAVTEX by SAR authorities	NAVTEX
13	3.2	IMO NAVTEX Coordinating Panel report	15 January Complete	Provide copy of draft new edition to Chair WWMIWS-C for review with feedback ahead of DRWG19	NAVTEX/ WWMIWS- C
15	3.3	Iridium SafetCast Manual	NCSR-8 Complete	Provide early notification of any revision to dates of NCSR-8 and subsequent document submission deadlines	IMO
16	3.3	Iridium SafetCast Manual	MSC-102 Complete	Engage with administrations and delegations to IMO highlight need to bring costing issues to a resolution	All NAVAREAs/ Sub-Area
19	WWNWS12 7	Action List	WWNWS13	Keep IHO and the Chair informed of progress with allocated actions	All