

**ABLOS CONFERENCE FUND GUIDELINES**  
(As amended 15 October 2008)

**Reference:** IHO resolution 1/2014, as amended

**1. Introduction**

1.1 The Advisory Board on the Law of the Sea (ABLOS) is formed by four representatives from each of the following bodies: The International Hydrographic Organization (IHO) and the International Association of Geodesy (IAG). Secretarial support for ABLOS is provided by the IHO Secretariat. The parent organizations (IHO/IAG) approve the Terms of Reference (TOR) for ABLOS. The UN Division of Ocean Affairs and Law of the Sea (DOALOS) and the IHO Secretariat attend ABLOS meetings in an ex-Officio capacity.

**2. Biennial Conference**

2.1 The TOR invite ABLOS to organise seminars and technical conferences and permit the operation of a fund to support such activities.

**3. Income**

3.1 The primary source of income for the fund will be from the registration fees of delegates attending such seminars / conferences. ABLOS should set the level of registrations fees in order to provide a modest excess of income over expenditure given an estimated attendance.

**4. Expenditure**

4.1 The primary expenditure for the fund will be to cover the costs of running the seminars / conferences. Expenditure may include but is not limited to: assistance to speakers / tutorial leaders, conference equipment, documentation, proceedings, staff overtime, reception and tea breaks.

4.2 ABLOS may use any funds in excess of 3000 Euros remaining after all expenses for a seminar / conference have been settled, to fund other activities conducted by ABLOS. Support for travel / subsistence in connection with production of a new edition of C-51 „A Manual on Technical Aspects of the Law of the Sea“ might be considered such an activity. Such expenditure must be approved by a simple majority of the ABLOS Membership.

4.3 Routine expenditure in support of a seminar / conference may be transacted by the IHO Secretariat and reported in the fund accounts.

**5. Operation**

5.1 The fund will be operated by the IHO Secretariat on behalf of ABLOS. A copy of the fund accounts will be provided to the Annual Business Meeting of ABLOS and immediately after finalising the accounts following a seminar / conference.

**6. Review**

6.1 This guidance should be reviewed, and amended as necessary, by ABLOS at intervals not exceeding 4 years.