



16TH MEETING OF THE IHO DATA QUALITY WORKING GROUP (DQWG16)
VTC EVENT
9-10 FEBRUARY 2021
13.00 – 16.00 (UTC+1, CET)

References:

- A. DQWG Terms of Reference – 11th HSSC Meeting (Cape Town, South Africa, May 2019)
- B. HSSC12 List of Decisions and Actions
- C. DQWG15-Minutes of the Meeting

Dear Data Quality Working Group member,

1. Due to the global health situation, a physical meeting of the DQWG is not possible at this time. For this reason, an online event will take place over a two days period. The time of the event will be 9th and 10th of February from 13.00 to 16.00 hours (UTC+1). This will allow most DQWG members to be able to participate at (almost) regular office hours. We apologize for the inconvenience in the far East, Australia and New Zealand.
2. This Letter provides recommendations for the preparations of the meeting and a draft agenda.
3. Participation in DQWG16 is open to all IHO Member States, Expert Contributors and Accredited NGIO Observers. Expert Contributor membership is open to entities and organizations that can provide a relevant and constructive contribution to the work of the WG.
4. The WG should work by correspondence, group meetings, workshops or symposia (ref. A). Permanent or temporary sub-working groups may be created to undertake detailed work on specific topics. Due to the limited timeframe of the meeting, it is expected that some work will have to be done in sub-WGs by correspondence after the meeting. Additional VTC events may support this work.

Registration

5. All delegates intending to participate in DQWG16 are kindly requested to register through the IHO online registration system (www.iho.int -> Events & News -> Online Registration).

Election of Chair, Vice Chair and Secretary

6. In accordance with the DQWG Terms of Reference, elections for the position of Chair and Vice-Chair of the DQWG will be held at DQWG16, to take effect at the end of the meeting. Member States are invited to nominate suitable candidates for the position of Chair and Vice Chair at their earliest convenience via email to the IHO Secretariat at ves.guillam@iho.int and no later than **08 February 2021**. In order to facilitate the process of the elections, the IHO Secretariat is pleased to inform Member States that Mr Rogier Broekman (Netherlands), current Chair, has indicated his availability as a candidate for the DQWG Chair position. Mr Sean Legeer, current Vice Chair, has indicated he will continue his role in the DQWG as a regular member. There is also a vacancy for the position of Secretary.

Agenda

7. A draft agenda has been added to this Letter. DQWG Members, Chairs of other HSSC/IRCC WGs are kindly invited to consider proposals to the agenda, noting the Terms of Reference (ref A), to review S-100 based Product Specifications to ensure the data quality aspects have been taken into consideration and provide input papers for WGs and PTs consideration, and any additional topics considered in line with the tasks of the DQWG.

Yours sincerely,



Rogier Broekman

DQWG Chair

Distribution

Data Quality Working Group members
Chairs of HSSC WGs/PTs
Chair of CSBWG
Chair and Vice Chair of HSSC

DRAFT AGENDA

DQWG-16	
1	<p>Opening and administrative arrangements</p> <p><i>Docs: DQWG16-01.1A List of Documents</i> <i>DQWG16-01.2A List of Participants</i> <i>DQWG16-01.3A Agenda and timetable</i> <i>DQWG16-01.4A DQWG Terms of Reference</i> <i>DQWG16-01.5A DQWG webpage – Membership list</i> <i>DQWG16-01.6A Election of Chair, Vice-Chair and Secretary</i></p>
2	<p>HSSC & IRCC including WGs/PTs</p> <p><i>Docs: DQWG16-02.1A HSSC12 List of Decisions and Actions</i> <i>DQWG16-02.2A Outcome of HSSC Chair group meeting 9 Dec 2020</i> <i>DQWG16-02.3A Status of Action List from DQWG15</i> <i>DQWG16-02.4A Process of ISO-9001 principles for development of S-101</i> <i>DQWG16-02.5A Report from S-101PT (S-101PT Chair).</i> <i>DQWG16-02.6A Request for guidance from the IHO DQWG regarding the usage of crowdsourced bathymetric data on official nautical charts produced by Hydrographic Offices. (CSBWG)</i></p>
3	<p>Data Quality Checklist (S-97)</p> <p><i>Docs: DQWG15-03.1A S-97 IHO Guidelines for Creating S-100 Product Specifications (Edition 1.0.0, June 2020)</i></p>
4	<p>Review S-100 PS for DQ elements</p> <p><i>Docs: DQWG15-04.1A Cross check of DQ chapter of S-1xx (Chair)</i></p>
5	<p>International Standards</p>
6	<p>Guidance to HOs on DQ aspects</p> <p><i>Docs: DQWG16-06.1A S-101 Feature Catalogue – relations (Chair)</i> <i>DQWG16-06.2A Guidelines and Recommendations for the population of CATZOC values from survey data (Chair)</i></p>
7	<p>DQ Educational material (S-67)</p> <p><i>Docs: DQWG16-07.1A Maintenance of S-67 (IHO-TSSO)</i></p>
8	<p>Methodology for the display of quality information</p> <p><i>Docs: DQWG16-08.1A Report from S-101PT (S101PT Chair)</i></p>
9	<p>New DQ topics for HSSC</p> <p><i>Docs: DQWG16-09.1A Autonomous shipping and Data Quality (NLHO)</i> <i>DQWG16-09.2A Autonomous shipping and Data Quality – mindmap (NLHO)</i></p>