

DQWG Letter 4/2021

16 December 2021

Subject: Invitation to attend the Data Quality Working Group meeting 17 Monaco, 8-10 February 2022

Dear Colleagues,

I would like to invite you to the 17th meeting of the Data Quality Working Group to be held at the Secretariat of the International Hydrographic Organization in Monaco the from 8th till the 10th February 2022.

In light of the ongoing global COVID 19 pandemic, it is the intention to arrange the meeting in a hybrid format, encouraging participation in person as a priority, while also enabling the possibility for all those unable to travel to participate remotely. IHO CL 46/2021 sets out guidelines for conducting meetings in a hybrid format and I encourage all members to familiarise themselves with the general rules outlined in the letter. Of particular note, please be advised that as a precondition for the use of the hybrid format, the in-person participation must meet a quorum of one third of the official membership list of the working group. All delegates intending to participate in DQWG17 are therefore kindly requested to register using the [Online Registration](#) page on the IHO website and indicate your intentions to attend either in person or virtually.

I have included at Annex A the status of the outstanding actions and would be grateful if you would review these and inform me as soon as possible if any updates are required. I also include a draft agenda and timetable in Annex B. In order to maximise the value of the meeting, I encourage members to propose additional topics of interest as soon as possible. This invitation to submit topics equally applies to those WG members who are unable to attend the meeting, provided sufficiently detailed explanatory notes accompany them. I request that any comments or proposals for new or amended agenda items be submitted to me by the 28th January 2022. Once completed a finalised version of the agenda and timetable will be posted on the IHO website.

Yours sincerely,



Edward Hands
DQWG Chair

Status of Outstanding DQWG Actions

Action Number	Action	Delegate	Target date/Event	Status
15/04	Check the model components across S-1xx for time Uncertainty as introduced by TWCWG.	Chair	Review S-104, S-111	Planned
15/09	Update S-100 part 4c with ISO-19157.	Chair	TBD	Planned
15/14	Monitor and report inconsistencies between S-67 and INT-1 section V.	Chair	None	Permanent
15/15	Timeframe between S-101PT and DQWG to be harmonized.	Chair/S101PT Chair	HSSC13	Permanent
16/03	Support the CSBWG with a white paper for HO's (ref HSSC13/15).	Chair	DQWG17	Planned
16/04	subWG to review published S-1xx PS for DQ recommendations.	Vice Chair, NL, SE, UNH	DQWG17	Planned
16/05	Review of S-1xx Feature Catalogues against S-101 Feature Catalogue Ed.1.1.0.		Awaiting S-101 Ed.1.1.0	Planned
16/06	Draft a guidance document from survey to CATZOC with general recommendations and best practices.	CATZOC Sub WG Chair, CA, DK, FR, NL,UK,US,CSMART,UNH	DQWG17	Planned
16/07	Investigate how CATZOC is related to Usage Bands.	PRIMAR	DQWG17	Planned
16/08	S-67 Translation into French, Chinese.	FR, CN	HSSC13	Work in Progress
16/09	Monitor outcome of TSM8-6.5.	NIWC/Chair	DQWG17	Planned

DRAFT AGENDA &TIMETABLE

(Notes: This is a provisional agenda and timetable and may be subject to amendments.)

DQWG-17	
Tuesday 8 February (UTC+ 1, CET)	DQWG 17 Plenary - Day 1
9:30-10:40	<p>1. Opening and administrative arrangements</p> <p>1.1 Welcome and administrative arrangements</p> <p>1.2 Introductions</p> <p>1.3 Approval of DQWG 16 Minutes</p> <p>1.4 Approval of Agenda</p> <p>1.5 Status of actions from DQWG 16</p> <p><i>Docs: DQWG17-01.1A List of Documents</i> <i>DQWG17-01.2A List of Participants</i> <i>DQWG17-01.3A Introduction to DQWG17</i> <i>DQWG17-01.4A DQWG 16 Final Minutes</i> <i>DQWG17-01.5A Agenda and timetable</i> <i>DQWG17-01.6A Status of DQWG Actions</i> <i>DQWG17-01.7A DQWG Terms of Reference</i> <i>DQWG17-01.8A DQWG webpage – Membership list</i></p>
10:40-11:00	Break
11:00 -12:00	<p>2 Matters arising from HSSC 13</p> <p>2.1 Matters arising at HSSC 13</p> <p>2.2 Actions related to DQWG from HSSC 13.</p> <p>2.3 ISO 9001 Cell</p> <p><i>Docs: DQWG17-02.1A HSSC13 List of Decisions and Actions</i> <i>DQWG17-02.1B Data Quality Working Group Actions from HSSC 13</i> <i>DQWG17-02.2A HSSC ISO -9001 cell</i></p>
12:00-13:30	Lunch
13:30-14:45	<p>3 HSSC Working Group Reports</p> <p>3.1 Report from S-100WG</p> <p>3.2 Report from NCWG</p> <p>3.3 Report from NIPWG</p> <p>3.4 Report from TWLCWG</p> <p>3.5 Report from HSWG</p> <p>3.6 Report ofrm S-100PT</p> <p><i>Docs: DQWG17-03.1A Report from S-100WG</i> <i>DQWG17-03.2A Report from NCWG</i> <i>DQWG17-03.3A Report from NIPWG</i> <i>DQWG17-03.4A Report from TWLCWG</i> <i>DQWG17-03.5A Report from HSWG</i> <i>DQWG17-03.6A Report from S-101 PT</i></p>
14:45-15:30	<p>4 Provide Data Quality educational materials for the use of mariners.</p> <p>4.1 Proposal from ENCWG</p> <p>4.2 Update on S-67 translations</p> <p><i>Docs: DQWG17-04.1A Proposal from ENCWG</i></p>
15:30-15:50	Break

15:50-16:30	5. Review S-100 Based Product Specifications for DQ Elements. <i>Docs: DQWG17-05.1A Report from S-100 PS SubWG</i>
End Day 1	

Wednesday 9 February	DQWG 17 Plenary - Day 2
9:00-10:30	6. Guidance to HOs on DQ aspects 6.1 Review of S-1xx Feature Catalogues 6.2 CATZOC and Usage bands (PRIMAR) <i>Docs: DQWG17-06.1A DQWG17-06.2A</i>
10:30-10:50	Break
10:50-12:00	6. Guidance to HOs on DQ Aspects (Continued) 6.3 S-102 discrete Feature Coverage 6.4 Guidance from Survey to CATZOC 6.5 Crowd Sourced Bathymetry – B12 6.6 Swept Wrecks <i>Docs: DQWG17-06.3A DQWG17-06.4A DQWG17-06.5A</i>
12:00-13:30	Lunch
13:30-15:30	7. Methodology for the display of quality information <i>Docs: DQWG16-07.1A Report from S-101PT (S-101PT Chair)</i>
15:30-16:00	Break and group Photo
16:00-17:00	7. Methodology for the display of quality information (Continued)
End Day 2	

Thursday 10 February	DQWG 17 Plenary - Day 3
9:30-10:50	8. New Data Quality Topics for Consideration of HSSC 8.1 Autonomous Shipping/ MASS
10:50-11:10	Break
10:50-11:30	9. Review of DQWG Work plan and List of Actions And Decisions 9.1 Review of meeting actions and decisions 9.2 New items for Work Plan
11:30-11:45	10. AOB 10.1 Call for DQWG Secretary
11:45-12:00	11. Date and Location of the next meeting
	12. Closure of the Meeting
END OF MEETING	