**ECS Project Team Meeting 1**

**Bristol - England - Tue 18th July 2023**

**Draft Record**

NOTE: the following Record is ordered by Agenda Item number.

Decision numbers highlighted in **grey**. Action numbers highlighted in **blue**.

|  |  |  |
| --- | --- | --- |
| **Agenda Item** | **Topic** | **Presenter** |
|  | Opening welcome   * **ENCWG Chair** Thomas Mellor welcomed participants to the first meeting of the ECSPT * ENCWG Chair explained this is the first meeting of the ECSPT and the PT will report to the ENCWG * ECSPT was established at the HSSC15 meeting in Helsinki | ENCWG Chair |
|  | Opening Welcome   * **ECSPT Chair** Andrew Richardson welcomed and thanked participants for attending in person and virtually * ECSPT Chair thanked the IHO secretariat for uploading documents to IHO website and for setting up initial ECSPT meeting * ECSPT Chair thanked IC-ENC for planning venue and supporting with online delegation * ECSPT Chair invited participants online and virtually to introduce themselves | Chair |
|  | Draft Agenda   * The **ECSPT Chair** tabled the ECSPT Agenda and timetable, which was accepted without amendment   **[Decision ECSPT1]** | Chair |
| ECSPT1/1.1 | Review of ECSPT TOR’s   * **ECSPT Chair** and participants agreed the ECSPT TOR’s * ECSPT TORs were written and agreed by the ENCWG * ECSPT TORs will form the objectives of the ECSPT   **[Decision ECSPT1/1]** | Chair |
| ECSPT1/2.1 | UKHO Introduction and UK ECS User Research   * UKHO Team delivered a presentation on the following: * Why ECS? * Why use ECS? * Future Resource Capability * UK Segmentation * Current Activity * UK Sub-ECDIS Market Research | UK (Andrew & Steve) |
| ECSPT1/2.2 | UKHO Introduction and UK ECS User Research   * Blue group (from UKHO slide pack) - Regulators / National Hydrographic office. Need to be distinctly split out regulatory function is different from national hydrographic offices that produce charts. Regulators either set regulations or also enforce those through port state control, etc, so not necessarily just national regulatory functions. should be split out \*\* do 2 surveys   **[Action ECSPT1/2 – ECSPT1/3]**   * We must take note that some issues are common across everybody, but some will be specific to different countries based on their regulatory environment. * The IHO is a standard setting body and not a regulatory setting body, and we just need to ensure that our standards can help meet whatever the regulatory picture is going to be and not trying to force the regulatory picture. * We need to look at this from an international perspective. There is going to be some commonality between what we found for the UK market research that will map across to other areas of the world. And they'll be other bits where we vary and we need to make sure that we address this and look at all the different bespoke regulations that are in place, wherever we are in the world. And not do to one-size-fits-all. * To IMO to perhaps broaden the mandate for carriage of ECDIS and international trading vessels. There's no reason why that can be brought down to your 500GT type vessels. Anything internationally trading. * There have been numerous conversations having with the Royal institute of Navigation and the Royal Yachting Association showed that there is a demand for official products which can be backed up by regulations where appropriate in segments below the international trading vessels so. it's important that while focus maybe on the project team’s discretion puts on to the SOLAS vessels that we don't preclude the application of those standards to segments below international trading vessels as well. | UK (Steve) |
| ECSPT1-3&4 | Establish ECSPT Work Items Deliverables and Timelines  Work Plan and task List   * Agreed to map initial Task List to ECSPT TOR’s * Tasks A – I are now categorised as A – C with subtasks   **[Action ECSPT1/4 – ECSPT1/23]** | Chair |
| ECSPT1-6 | Plan Stakeholder Engagement Activities   * When we talk around stakeholders, we are defining those to be the regulators, the OEM, the HOs, the end users, and those trade associations.   **[Action ECSPT1/24 – ECSPT1/30]** | Chair |
| ECSPT1-7 | Election of ECSPT Chair, Vice Chair and Secretary   * IHO Sec thanked the participants in the room and online for attending and being active in discussions * 10 Participants from 7 Countries * According to the terms of reference of this ECSPT announced in the ENC working Groups Circular Letter. To date Andrew Richardson from the UKHO has been nominated for the position of the Chair and Dearbhla Campbell from the UKHO for the role of the secretariat. So are there other nominates for the Chair and secretariat or Vice Chair from the meeting room or online – NO * And so, are there any objection to these candidates, I'd like to confirm that the selection has been made and agreed. * Additionally, if you have a candidate for the vice chair position, please inform either IHO Sec or the chair at your earliest convenience.   **[Decision ECSPT1/31 – ECSPT1/35]** | IHO Sec (Yong) |
| ECSPT1-8 | Any other business   * Make all resources available * Circulate all documents for review * IHO Sec to provide storage are on IHO website * ECSPT members to review online survey before release   **[Action ECSPT1/36 – ECSPT1/41]** | Chair |
| ECSPT1-9 | Date and Venue of next Meeting   * It was agreed that the next meeting will take place on Wednesday 25thOctober 2023 via VTC   **[Decision ECSPT1/42 – ECSPT1/43]** | Chair |