Tasks

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| A | Develop the S-100 appointment and termination process for data servers, OEMs and ENDS service providers. |
| B | Analyse the current IHO agreements to ensure they are legally binding and provide the IHO with guidance on termination if participants are deemed to have breached. |
| C | Propose new agreements for the management of participants within the S-100 security scheme. |
| D | Propose to HSSC a method to monitor the scheme participants compliance with the scheme rule (agreements and guidance), possibly through an annual reporting and/or inspection approach. |
| E | Provide IHO WGs with recommendations on technical developments necessary to support the IHO security scheme. |
| F | Development of specific guidance on the implementation of S-100 part 15 to support implementation and adherence to the IHO agreements |

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| **Work item** | **Title** | **Priority** H-high  M-medium L-low | **Next mile**  **stone** | **Start**  **Date** | **End**  **Date** | **Status** P-planned O-ongoing C-completed S-Superseded | **Contact Person(s)** | **Related Pubs / Standard** | **Remarks** |
| **A.1** | Develop application process for all S-100 scheme participants  Data Servers,  OEMs | **H** |  | **30/10/23** |  | **O** | **T. Mellor** | **S-63/S-100 part 15** | Application questions/form drafted for discussion. Important to estimate resources / support needed by IHO to operate the new procedures |
| **A.2** | Develop process to record and monitor duplicate UPN registration | **M** |  | **30/10/23** |  | **O** | **M. Andrew** | **S-100 Part 15** | Operation of duplicate UPN to be defined in the IHO agreement |
| **B.1** | Review current operational procedures for data servers  e.g. (M\_ID M\_Key spreadsheet) | **H** |  | **30/10/23** |  | **O** |  | **S-63** | **Reviewing handling of the scheme sensitive information. Approach needs to be more ‘cyber secure’.** |
| **B.2** | All new applications for OEM and Data server status run for limited time frames. Update current agreements to reflect changes | **H** |  | **30/10/23** | **31/3/24** | **C** | **T.Mellor**  **J.Nyberg** |  |  |
| **B.3** | Review current legal agreements for S-63 | **H** |  | **30/3/23** |  | **O** | **T.Mellor** |  | Burgess Salmon Solicitors advising, funded by IC-ENC |
| **C.1** | Application to IC-ENC to fund legal investigation | **H** |  | **17/1/24** |  | **C** | **M.Andrew** |  | IC-ENC approved funding |
| **C.2** | Develop new agreements to reflect charges | **H** |  | **30/10/23** |  | **O** | **T.Mellor**  **J.Nyberg**  **M. Andrew** |  | Burgess Salmon Solicitors advising, funded by IC-ENC |
| **D.1** | Develop management process for poor performance and minor issues in addition to termination process | **H** |  | **30/10/23** |  | **O** |  |  | **Supports agreement implementation and monitoring** |
| **D.2** | Develop charging mechanism | **M** |  | **30/10/23** |  | **O** |  |  | Security Scheme administration fee upon application |
| **D.3** | Develop annual reporting / inspection routine | **M** |  |  |  | **O** |  |  | **Will be defined in the new IHO agreements** |
| **D.4** | Root certification duration and revocation of data server certificates | **M** |  |  |  | **O** | **R.Sandvik** |  | **Required to more effectively manage the security of the M\_ID** |
| **E.1** | Provide IHO WGs with recommendations on technical developments necessary to support the IHO security schemes | **M** |  |  |  | **P** |  |  |  |
| **E.2** | Collaborate with ICE PT on technical infrastructure required for handling security scheme application, audits and archiving | **H** |  |  |  |  |  |  |  |
| **F.1** | Development of specific guidance on the implementation of S-100 part 15 (TBD) | **H** |  |  |  | **P** |  |  | Work with S-100 WG to define requirements |