**Draft Agenda**

24 October 2022 / VTC Event

DRAFT AGENDA v.1

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| **Agenda item** | **Title** | **Lead** | **Remarks** |
| 1. **Opening and Administrative Arrangements**
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| S130PT4-1 | Opening and Welcome  | Chair  | 1.   v |
| 1. **Approval of Agenda**
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| S130PT4-2 | Agenda | Chair |  |
| S130PT4-2.1 | Status of List of Actions and Decisions from S-130PT3 | IHO Sec. |  |
| 1. **Work Items**
 |
| S130PT4-3.1 | Present Steps in the Development of a Product Specification from S-97 IHO Guidelines | SSG Leader |  |
| S130PT4-3.2 | Report of the Schema Sub-Group | SSG Leader |  |
| 1. Present the MRN identifier concept
 | SSG Leader |  |
| 1. Propose general rational purpose of S-130PT
 | SSG Leader / JP (IIC) |  |
| 1. Discussion on and approval of feature type name: - Spatial Extent of Oceans and Seas- Global Sea Areas - Outer Limits of Sea area
 | All |  |
| 1. Discussion on and approval of draft Application Schema
 | All |  |
| 1. Presentation of draft Feature Catalogue and GML schema (and potentially sample dataset)
 | JP (IIC) |  |
| S130PT4-3.3 | Discussion on sample and final dataset, including:- Recommendations about producer of final dataset- Number of versions to be produced | All |  |
| S130PT4-3.4 | 1. Discussion on navigational purpose of S-130 Product Specification
 | Chair |  |
| 1. Opportunity to review the draft description
 | China |  |
| S130PT4-3.5 | Discussion on need for Portrayal Catalogue for S-130 Product Specification | All |  |
| S130PT4-3.6 | Discussion on relevant metadata elements | All |  |
| S130PT4-3.7 | Discussion on data quality elements into the Application Schema | Vice-chair |  |
| S130PT4-3.8 | Discussion on shift towards SharePoint as an editing tool | All |  |
| S130PT4-3.9 | Discussion on assignment of tasks to Project Team, Sub-Groups or others | All |  |
| 1. **Any Other Business (AOB)**
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| S130PT4-4.1 | AOB | IHO Sec. |  |
| S130PT4-4.2 | Group Photo | Chair |  |
| 1. **Date and Venue of Next Meeting**
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| 1. **Review Action Items**
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| S130PT4-6 | Review Action items | IHO Sec. |  |
| **Close** |