

**LIST OF ACTIONS** – Updated 17 February 2020

Action	Agenda Item	Subject	Status/Date	Comments	Action
HSPT5					
1	6	Draft S-44	20 Mar Complete	Circulate the proposed list for feedback from individuals on their inclusion or not	Chair
2	6	Draft S-44	20 Mar Complete	Generate a colour coded version of the Matrix to illustrate the connection between the survey orders and the matrix values	NOAA
3	6	Draft S-44	20 Mar Complete	Undertake complete proof to ensure consistency and remove typing errors	Chair
4	7	Draft ToRs	20 Mar Complete	Submit draft ToRs for proposed HSWG to HSSC12	Chair
5	8	HD	1 Nov Complete	Submit new terms and revisions to HDWG	Chair/IHO/Chair HDWG
6	10	Report to HSSC12	20 Mar Complete	Submission of final version to HSSC	Chair/Vice-Chair/ IHO
7	11	Action List	20 Mar Complete	Keep IHO informed of progress with allocated actions	All
8	11	HSPT5 Draft Report	13 Mar Complete	Draft to be circulated for comment	IHO
9	11	HSPT5 Draft Report	27 Mar Complete	All to provide comments on draft report to IHO	All
10	11	HSPT5 Final Report	10 Apr Complete	Publish final report	IHO

**LIST OF DECISIONS**

Number	Decision
1	Circulate the proposed list of contributors for feedback from individuals on their inclusion or not
2	Include a colour coded version of the Matrix to illustrate the connection between the survey orders and the matrix values.
3	Submit current version of draft ToRs to HSSC12
4	Submit new terms and revisions to HDWG