

IHO Hydrographic Surveys Working Group Meeting (HSWG 1)

Virtual (via MS Teams)

29th June to 1st July 2021 1200-1500 daily UK BST - [1300 to 1600 CET daily]

[Note: 1st July is kept in reserve, but may not be required]

1. Welcome and opening remarks from chair group. (*Chair*)
2. Introductions from all participants
3. Approval of agenda. (*Chair*)
4. Virtual meeting protocol. (*Chair*)
5. Review of actions from HSWG0 (*Secretary*)
6. Review of outcomes from HSSC13. (*Chair*)
7. Review of ToRs (*Secretary*)
8. HSWG Document Sharing (*Secretary*)
9. Introduction of HSWG Draft Work Plan (*Vice-Chair*)
10. S-44: (*Chair*)
 - a) Current status of S-44
 - b) S44 Feedback Tracking (*Secretary*)
 - c) Additional feedback from operational experience (*Secretary*)
 - d) Promotion of S-44
 - IHO Strategic Performance Indicator 2.2
 - e) Education on S-44
 - f) Support for further translation of S-44 for onward IHO publication
 - g) Maintenance of S-44
11. C-13: (*Vice-Chair*)
 - a) Clarify the purpose of and need for C-13?
 - b) Formation of Manual on Hydrography Project Team (MHPT), including designation of individuals and lead(s) for PT
 - c) Establish User Requirements for C-13
 - d) Format and structure of next edition of C-13
 - e) Ongoing maintenance of C-13
 - f) Future translation of C-13

12. Other HSWG Matters: (*Chair*)

a) Liaison with other HSSC Working Groups (including designation of individuals for liaison)

- DQWG
- HDWG
- TWCWG
- S-100WG

b) Exchange experiences of new technology, approaches and best practice

c) Formation of Satellite Derived Bathymetry Best Practice Project Team (including designation of individuals and lead(s) for PT) (Knut Hartmann)

- Terms of Reference
- Reporting in to HSWG (and on to HSSC)

13. Any other business. (*Chair*)

a) Conferences and remote events

14. Date, venue and method of next meeting – HSWG2 (*Chair*)

15. Review of updated Work Plan (*Vice-Chair*)

16. Intersessional activities. (*Vice-Chair*)

17. Review of Action List and items for agenda for HSWG2. (*Secretary*)

18. Closing remarks. (*Chair and Vice-Chair*)