

Action Number	Action	Plen	n	insert date	Sub	Who
HSWG1-1	Make resources site available – MS Teams	1	1	29-jun-21	HSWG	Chair
HSWG1-2	Once resources site is available, All Members can share promotion/education files	1	2	29-jun-21	HSWG	All
HSWG1-3	Share translated versions to HSWG so that it can be shared on the website	1	3	29-jun-21	HSWG	All
HSWG1-4	Have measurement methodology for S-44 downloads/usage	1	4	29-jun-21	HSWG	Secretariat
HSWG1-5	Build a first draft of a proposal for an S-44 update mechanism	1	5	29-jun-21	HSWG	Chair
HSWG1-6	Make available a way to discuss S-44 issues on line	1	6	29-jun-21	HSWG	Chair
HSWG1-7	Send minor updates for S-44 to HSWG even before proposal	1	7	29-jun-21	HSWG	All
HSWG1-8_MHPT	Volunteers of MHPT to meet and organize Work Plan and leader (30 July 2021)	1	8	29-jun-21	_MHPT	Chair
HSWG1-9_MHPT	MHPT to define Work Plan	1	9	29-jun-21	_MHPT	All
HSWG1-10	Meet with Edwards Hands Chair of DQWG to discuss on the interaction of both WG	1	10	29-jun-21	HSWG	DQWG
HSWG1-11	Meet Chair of HDWG to discuss on the interaction of both WG	1	11	29-jun-21	HSWG	HDWG
HSWG1-12	Meet Chair of TWCWG to discuss on the interaction of both WG	1	12	29-jun-21	HSWG	TWCWG
HSWG1-13	Meet Chair of S100WG to discuss on the interaction of both WG	1	13	29-jun-21	HSWG	S100WG
HSWG1-14	Include MHPT and SDBPT on HSWG webpage	1	14	29-jun-21	HSWG	Chair
HSWG1-15	Sharing ToRs and Work Plan SDBPT to HSWG	1	15	29-jun-21	HSWG	Chair
HSWG1-16	Place conferences of interest on the IHO calendar	1	16	29-jun-21	HSWG	Chair
HSWG1-17	Members to volunteers for hosting HSWG2	1	17	29-jun-21	HSWG	All
HSWG1-18	Finalise HSWG Work Plan	1	18	29-jun-21	HSWG	Chair