



4b, quai Antoine I^{er}
B.P. 445
MC 98011 MONACO CEDEX
PRINCIPALITY OF MONACO

Tel. : +377 93 10 81 00
Fax : +377 93 10 81 40
e-mail : info@iho.int
Web : www.iho.int

NAUTICAL CARTOGRAPHY WORKING GROUP

Chair: Mikko HOVI
Finnish Transport and Communications
Agency Traficom
Erik Palménin aukio 1
00560 Helsinki
Finland

Tel: +358 29 5346730
Email: mikko.hovi@traficom.fi

NCWG Letter 2/2023

To NCWG Members

22 June 2023

Invitation to the 9th NCWG, 27th November to 1st December 2023, Taunton, UK

Dear Colleagues,

I am pleased to inform you that the 9th meeting of the Nautical Cartography Working Group (NCWG-9) will take place in Taunton, UK, 27th November to 1st December, thanks to the kind invitation of the UK Hydrographic Office.

The meeting will commence on **Tuesday 28th November at 09:30** and is scheduled to close no later than lunchtime on Friday 1st December. On other days we are planning to start at 09:00 and finish by 17:00.

The meeting is intended to be mainly an in-person event, but to offer a VTC participation option in order to maximise engagement and provide opportunity to limit the carbon footprint associated with NCWG.

Agenda

The draft agenda for the meeting is in preparation and an early draft will be posted on the meeting web page at <https://iho.int/en/ncwg9-2023-0> when ready.

The draft agenda will consist of our standing items and items noted during the year as well reporting from the Baseline Portrayal Project Team. We have also been tasked by the HSSC to begin the revision S-11 Part A to cover S-101 Scheming and consider the need for new guidance on exchanging NtM information for paper charts in standardised format (such as XML).

You may also want review the Actions from NCWG-8 available at <https://iho.int/en/ncwg8-2022> to check any Actions allocated to you.

To maximise the value of the meeting, I encourage you to propose your own topics of interest as soon as possible.

Perhaps there are subjects that you are currently reviewing within your own office, which would benefit from input from a wider viewpoint. Or you may consider submitting papers related to optimising paper chart production through automation, portrayal development or enhancements in production etc. which could benefit the wider hydrographic community. You may also consider sharing the latest on your plans for the future of your paper charts.

A 'Recommended format for Submission of Proposals to NCWG meetings' template is available for your use at <https://iho.int/en/basic-wg-documents-2>.

Submit your papers to the to the Chair (mikko.hovi@traficom.fi) and Vice-Chair (nick.rodwell@ukho.gov.uk) as soon as possible and no later than **10 October 2023**.

All documents will be posted on the meeting web page at <https://iho.int/en/ncwg9-2023-0> as and when they are received.

An election of office bearers will also be conducted at this meeting as it is the first working group meeting following the 3rd Session of the IHO Assembly.

Logistics

The current intention is to host at UKHO Headquarters, the event may move to a local venue if the situation changes, but the alternate venue will remain close to UKHO Headquarters.

Local hotel information, travel guidance and other support information is provided by UKHO in **Annex A** and further information and detail can be provided on request e.g., local places of worship etc.

Attendance and delegation size

The attendance of participants is a key component for the success of any IHO meeting. However, to minimize the workload and associated side costs, Member States should consider the possibility of limiting the number of their delegations (in general up to two participants in addition to working groups' office bearers, if any), so meeting rooms and seating arrangements can be optimized. If more participants are planned, it is important to liaise with the host country to ensure it is feasible.

Registration

Please register for the meeting as soon as possible, using the '[Online Registration](#)' on the IHO website.

All participants intending to participate in the meeting in-person should register no later than **30 September 2023**.

For VTC participation, the registration should be completed no later than **1 November 2023**.

Participants planning for in-person participation that are unable to confirm their attendance before the deadline are invited to inform the host (Nick.Rodwell@UKHO.gov.uk) and the IHO Secretariat (yes.guillam@iho.int) on their plans to attend and the number of potential participants at the deadline.

I would also appreciate it, if all working group members that are not able to attend meeting at all could inform me about this.

Social Events

Additional information describing a possible icebreaker event on Monday 27 November and an evening meal during the week will also be provided in the near future.

I look forward to seeing you all in November in the UK,

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mikko Hovi', with a long horizontal stroke extending to the right.

Mikko Hovi
Chair NCWG