NCWG Baseline Symbology Project Team VTC Meeting

1 March 2021

**DRAFT AGENDA AND TIMETABLE**

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| **Monday 1 March** |  |
| 16:00 | 1.  Welcome and meeting protocol *(Chair/Vice Chair)* |
| 16:10 | 2.  Recap on the background and Objectives of the project team |
| 16:20 | 3 Determine the key aims of the project |  |
| 17:00 | 4. Introduction of Project Road Map |
| 17:20 | 5. Discuss how best to approach the task |
| 17:40 | 6. Agree the way forward |
| 17:55 | 7. Agree date of next meeting |
| 18:00 | Closure of the meeting |

(All time slots are estimated and are given in UTC time)