



NATIONAL GEOSPATIAL-INTELLIGENCE AGENCY

Know the Earth... Show the Way... Understand the World

Acknowledgements in IHO Working Group Standards (Rev. 1)

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UNCLASSIFIED





Background

- TWCWG requested HSSC allow an acknowledgement page for a recently deceased member.
- NIPWG objected as inappropriate.
- HSSC granted permission with the caveat a process be developed to apply to all WGs to allow placement in all product specifications/standards.
- NIPWG tasked with developing this process for submission HSSC 13 in May 2021.



Examples of Previous Acknowledgements in IHO Publications

- **C-13 (1st Edition) (Preface—Page ii)**
A list thanking the 13 principal authors of this publication.
- **S-67 (Preface—Page 1)**
“The IHO acknowledges the valuable contribution to the development of this document by various stakeholders, in particular Intertanko and CSmart/Carnival.”
- **S-44 (Edition 6.0.0) (End of document)**
An alphabetical list thanking 37 individuals for their efforts and contributions.
- **B-11 (2019 edition)**
(Contributors) Recognized 19 governmental/academia organizations for their contributions.
(Preface) Recognized the Chief Editor for the preparation of the initial text.



Discussion Topics

- Criteria for Inclusion (Who).
- Significant Event (What).
- Placement of Acknowledgement (Where).
- Time of Placement (When).
- Duration of Placement (How long).
- Dissemination of Acknowledgement Process.



Criteria for Inclusion (Who) **(Achievements/Accomplishments)**

- Significant long-term input in developing the Standards/Product Specifications in the WG.
- Significant long-term active participation in the work developments of the WG.
- Completed a significant amount of use-cases, testing, and implementation of the Standard.
- ????



Significant Event (What)

- Death of a WG member.
- Departure from the WG after a significant term of service.
- Retirement from the Member State HO or the Expert Contributors' employment.
- ?????



Placement of Acknowledgement (Where)

- S-1xx Product Specification—In Section 1 (Overview) as a new Section 1.2 (Acknowledgement) or in the Forward/Preface (new or existing).
- Only in S-100 (ProdSpec template section) and S-97 (Guidelines for ProdSpec Development).
- ?????



Time of Placement (When)

- Next New Edition (Edition n.0.0).
- Next Revision (Edition n.n.0).
- Next Clarification (Edition n.n.n).



Duration of Placement (How long)

- Until next New Edition.
- Until next Revision.
- Until next Clarification.
- For a specified time limit.
- Permanent placement.
- Indefinitely (WG decision to remove).
- ?????



Dissemination of Acknowledgement Process

- As a new IHO Resolution.
- As an HSSC Circular Letter.
- ?????