

Dear Colleagues.

On behalf of the S-101PT Chair, Mr Tom Richardson, I would like to announce the convening of the 5th S-101PT meeting, via Video Teleconference (VTC).

The meeting will take place on Tuesday 15th and Wednesday 16th September 2020. For each day, there will be a single 3 hour session commencing at 1200 CEST (Central European Summer Time - or 1100 British Summer Time) and concluding at 1500 CEST. We have attempted to pick a time that suits everyone but understand that this was never going to be possible. Meeting connection will be via GoToMeeting links (a separate link for each day of the meeting). The GoToMeeting links will be provided to attendees closer to the meeting dates, along with additional information regarding procedural protocols to be observed during the meeting in order to optimise VTC connectivity.

A meeting page has been set up within the S-101PT section of the S-100WG page on the IHO web site, at <https://iho.int/en/s-101pt5-2020>

An initial Agenda for the meeting is attached for information. This Agenda will be updated and will include meeting links closer to the meeting. There will be some time set aside for MS and expert contributors to submit papers. If you would like to present a paper at the meeting please send details to jeff.wootton@iho.int by **Monday 07 September** so it can be added to the meeting page, however please note the need to optimise the limited amount of time that we have; and the limitations of presenting via VTC.

If you would like to participate in the S-101PT5 VTC, please email your intention to attend to jeff.wootton@iho.int and thomas.richardson@ic-enc.org no later than **Friday 11 September 2020**.

I look forward to seeing you (remotely) in September.

On behalf of the S-101PT Chair, Tom Richardson,

Jeff Wootton.

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