IEC TC80/MT7 Meeting

(S-98 Annex C)

Meeting Times 0900-1700 18th – 20th September, BSI London

[Map: https://iho.int/uploads/user/Services%20and%20Standards/S-100WG/S-164SG/S-98_2024_0_EN_Travel%20to%20BSI_%20Chiswick%20office%20in%20London.pdf]

1. Introductions [All]
2. Welcome and Background – S-98 Annex C [chair]
   a. Welcome
   b. Agenda overview and Ground rules
   c. S-98 Annex C
   d. S-164
   e. IHO timelines
3. Description of documents supplied [Chair]
   a. S-98 Draft 1.4.1
   b. Supplementary papers
   c. GitHub issue inputs
4. Objectives [Chair]
   a. New Draft S-98 Annex C and proposed timelines for completion of updates/actions.
   b. Timelines in respect of S-164 and other IHO WG activities.
   c. Specific S-164 inputs, new tests and test scenarios
5. Meeting Order:
   a. Finish reviewing document starting from last VTC review meeting point.
      i. The last VTC reached Section C-16.
      ii. Continue with review from C-16 to end of document noting updates received.
      [All – Day 1 will begin from this point]
   b. Breakout topics. Review of specific parts of document and new inputs not dealt with in 5a. This includes papers and feedback received. **[TBD when this takes place, likely morning Day 2 or Day 3]**
      i. Manual Updates
      ii. Loading/Unloading
      iii. Taking into account data quality
      iv. Others?
   c. GitHub Issues
   d. Any Other Business relevant to S-98 Annex C.
   e. Assembly of new edition, actions for completion **[pm - last day]**
6. Timetable and forward plan for completion.
7. Meeting close.

How to get in to BSI
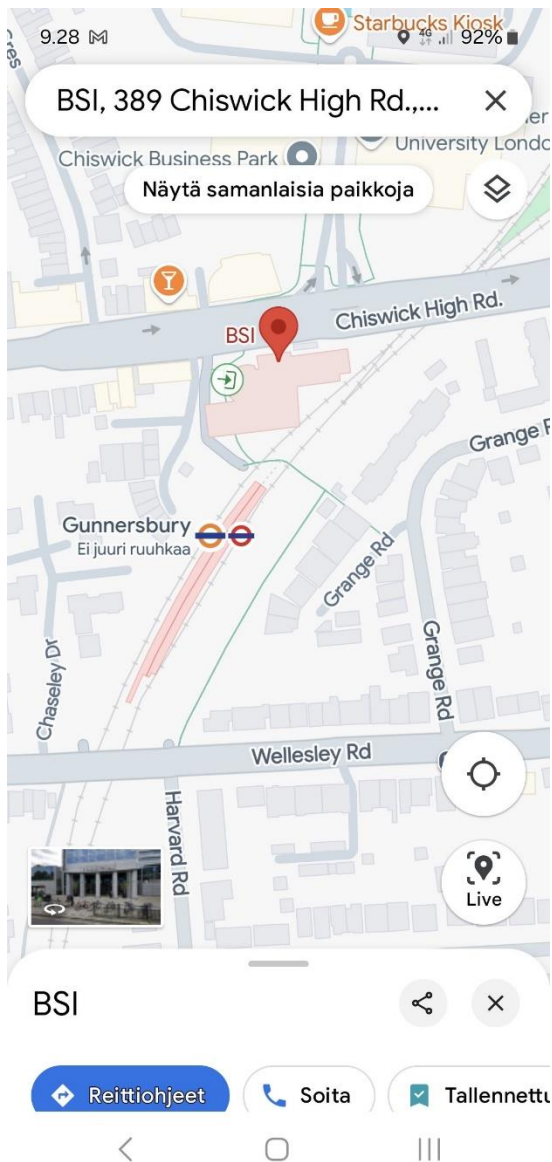
- Enter from the street side, Address is 389 Chiswick High Road
- It's a big building - there is a general reception desk for all visitors.
- Inform the receptionist that you are for the IEC TC80 meeting.
- The receptionist will open a gate, and you can proceed one floor up by stairs or by elevator.
- Next is another reception desk, this is for BSI.
- Inform the receptionist that you are for IEC TC80/MT7 meeting.
- The receptionist will search for the signing paper for the use of the room reserved for IEC TC80/MT7 meeting
- Write your name, signature and the number of the badge given to you.
- The receptionist will give you an electronic badge to operate gates and doors.
- Use the elevator and go to the floor pointed out by the receptionist
- In the meeting room floor, use your badge to open the door for the meeting room