

Dossier de l'OHI n° S3/0104 & CBSC

LETTRE CIRCULAIRE 08/2023

22 février 2023

**21^{ème} REUNION DU SOUS-COMITE SUR LE RENFORCEMENT DES CAPACITES
(CBSC21)**

7 - 9 juin 2023, Tokyo, Japon

15^{ème} REUNION DU COMITE DE COORDINATION INTER-REGIONAL (IRCC15)

12 - 14 juin 2023, Tokyo, Japon

Références :

- A. Liste des décisions et actions découlant de l'IRCC14
- B. Liste des décisions et actions découlant de la CBSC20
- C. Compte rendu de la 6^{ème} réunion du Conseil de l'OHI (du 26 octobre 2022)

Madame la Directrice, Monsieur le Directeur,

1. La 21^{ème} réunion du sous-comité sur le renforcement des capacités (CBSC21) et la 15^{ème} réunion du comité de coordination inter-régional (IRCC15) sont prévues à Tokyo, Japon, en tant qu'événements en personne (les informations logistiques sont disponibles sur les pages web respectives de la CBSC21 et de l'IRCC15) du 7 au 9 juin 2023 et du 12 au 14 juin 2023, grâce à l'aimable invitation du département hydrographique et océanographique des Garde-côtes japonais (JHOD).

Inscription

2. Tous les délégués ayant l'intention de participer aux réunions CBSC21 et IRCC15 sont invités à s'inscrire par le biais du système d'inscription en ligne de l'OHI (CBSC21 et IRCC15) **au plus tard le 1^{er} mai 2023**.

Projets d'ordres du jour et de calendriers pour les CBSC21 et IRCC15

3. Les projets d'ordres du jour et de calendriers des CBSC21 et IRCC15 figurent respectivement à l'**annexe A** et à l'**annexe B** qui tiennent compte de certains sujets et questions soulevés lors de la 6^{ème} réunion du Conseil (cf. référence C) ainsi que de certaines actions et décisions importantes en suspens des IRCC14 et CBSC20 (cf. références A et B) et enfin les questions résultant de la 3^{ème} session de l'Assemblée de l'OHI. Il est demandé aux Etats membres et aux observateurs de bien vouloir examiner les projets d'ordres du jour et de calendriers et de faire part de leurs commentaires ou propositions de sujets nouveaux ou modifiés aux secrétariats du CBSC et de l'IRCC **avant le 21 avril 2023**. Le cas échéant, des projets d'ordres du jour et de calendriers révisés seront préparés et mis en ligne sur les pages web respectives de la CBSC21 et de l'IRCC15.

Soumission de documents à la CBSC21

4. Les documents destinés à être examinés par la CBSC21 doivent être soumis au secrétariat du CBSC (adcc@iho.int, et copie à cba@iho.int), conformément aux « Instructions pour la soumission de rapports et de propositions à l'examen du CBSC et de ses entités subordonnées », comme suit :

Documents	Date de soumission
Demandes de soutien au CBSC Les soumissions doivent suivre les procédures de CB (https://iho.int → CB Procedures)	Au plus tard le 21 avril 2023
Documents de fond – nouveaux items Propositions de nouveaux items de travail et toute soumission nécessitant un examen et une décision du CBSC	Au plus tard le 14 avril 2023 (sept semaines avant le début de la réunion)
Commentaires et contributions ultérieurs Documents ultérieurs (qui ne devraient pas excéder 4 pages), commentant les soumissions ou propositions soumises comme indiqué ci-dessus	Au plus tard le 12 mai 2023 (trois semaines avant le début de la réunion)
Documents d'information	

Soumission de documents à l'IRCC15

5. Les documents destinés à être examinés par l'IRCC15 doivent être soumis au secrétariat de l'IRCC (dcoord@iho.int, et copie à adcc@iho.int), conformément aux « Instructions pour la soumission de rapports et de propositions à l'examen de l'IRCC et de ses entités subordonnées » disponibles à la page web de l'IRCC (sous Documents de base) comme suit :

Documents	Date de soumission
Documents de fond – nouveaux items Propositions de nouveaux items de travail et toute soumission nécessitant un examen et une décision de l'IRCC	Au plus tard le 21 avril 2023 (sept semaines avant le début de la réunion)
Commentaires et contributions ultérieurs Documents ultérieurs (qui ne devraient pas excéder 4 pages), commentant les soumissions ou propositions soumises comme indiqué ci-dessus	Au plus tard le 19 mai 2023 (trois semaines avant le début de la réunion)
Rapports des CHR et des organes de l'IRCC	

Documents

6. Les documents reçus après la date limite correspondante seront traités en tant que documents d'information uniquement. Tous les documents relatifs aux réunions seront publiés sur le site web de l'OHI dans leurs sections respectives, dès qu'ils seront disponibles. Les Etats membres sont invités à consulter régulièrement le site web de l'OHI.

Membres

7. Les listes des membres de l'IRCC et du CBSC sont tenues à jour sur le site web de l'OHI dans les pages web correspondantes sous « Documents de base ». Les deux réunions sont ouvertes à tous les Etats membres et aux organisations observatrices homologuées qui souhaitent y participer, conformément aux mandats de l'IRCC et du CBSC.

Lieux des prochaines réunions

8. Conformément aux dispositions prises lors des réunions CBSC20 et IRCC14 et après accord avec les Etats membres intéressés, les réunions CBSC22 et IRCC16 devraient se tenir en Equateur en juin 2024. Il est prévu que les réunions CBSC23 et IRCC17 se tiennent au Nigéria en juin 2025 et que les réunions CBSC24 et IRCC18 se tiennent au Pérou en juin 2026. Toutes les propositions pour accueillir les réunions suivantes en 2027 (CBSC25 et IRCC19) sont les bienvenues à tout moment et de préférence lors de l'IRCC15.

Veuillez agréer, Madame la Directrice, Monsieur le Directeur, l'assurance de ma haute considération,

Pour le Secrétaire général,

Luigi SINAPI
Directeur

Diffusion :

Etats membres de l'OHI
Présidents et vice-présidents du CBSC et de l'IRCC, président de l'IRCC
Autres contacts au sein du CBSC et de l'IRCC

Annexes (en anglais uniquement) :

- A. Projets d'ordre du jour et de calendrier de la CBSC21
- B. Projets d'ordre du jour et de calendrier de l'IRCC15

21st MEETING OF THE IHO CAPACITY BUILDING SUB-COMMITTEE
IHO-CBSC21
Tokyo, Japan
7-9 June 2023

DRAFT AGENDA AND TIMETABLE
Version 1

Note: Presenters of papers in parentheses ()

Time UTC+9	DAY ONE OF CBSC21 – Wednesday 7 June	Action
08h30	Registration	All
09h30	1. a. Opening Remarks Opening of the meeting and welcome by the host country, the CBSC Chair and the IHO Director b. Introductions Participants will be invited to introduce themselves. c. Administrative Arrangements <i>Docs: CBSC21-01A List of Documents (Chair)</i> <i>CBSC21-01B List of Participants (Chair)</i> <i>CBSC21-01C CBSC Membership (Chair)</i> <i>CBSC21-01D ToR and RoP (Chair)</i> <i>CBSC21-01E ToR for the CB Coordinators (Chair)</i> Logistic guidance and information. Documents are presented and updated as necessary.	Chair/Host/ IHO All Chair/Host
10h20	2. Approval of Agenda <i>Doc: CBSC21-02 Agenda and Timetable (Chair)</i> Participants are invited to comment the agenda and timetable in case updates are necessary. Agenda is adopted.	Chair
10h30	3. Matters arising from Minutes of CBSC20 and CBSC21 Intersessional (CBSC21 Int) Meetings <i>Docs: CBSC21-03A Minutes of CBSC20 (Chair)</i> <i>CBSC21-03B Minutes of CBSC21Int (Chair)</i> <i>CBSC21-03C Status of Action List from CBSC20 (Secretary)</i> <i>CBSC21-03D Status of Action List from CBSC21 Int (Secretary)</i> Approval of the CBSC20 and CBSC21Int Minutes. List of Actions from CBSC20 and CBSC21Int are reviewed and updated.	Chair / Secretary
11h00	Coffee break	Host
11h30	4. Reports by the Chair and the IHO Secretariat <i>Docs: CBSC21-04A Report by the Chair (Chair)</i> <i>CBSC21-04B Report by the IHO Secretariat (IHO Secretariat)</i> Highlights from the Chair and the Secretariat on ongoing issues and the future of the IHO Capacity Building Programme.	Chair/ IHO Secretariat
12h00	5. Regional Assessment of CB Activities 5.1 Reports of the Regional Hydrographic Commissions (RHC)	

	Docs: CBSC21-05.1A NSHC Report CBSC21-05.1B MBSHC Report CBSC21-05.1C BSHC Report CBSC21-05.1D USCHC Report CBSC21-05.1E EAHC Report CBSC21-05.1F EAtHC Report CBSC21-05.1G SEPRHC Report CBSC21-05.1H SWPHC Report CBSC21-05.1IMACHC Report CBSC21-05.1J SAIHC Report CBSC21-05.1K NIOHC Report CBSC21-05.1L RSAHC Report CBSC21-05.1M SWAtHC Report RHC Members and CB Coordinators will update the meeting on the status of surveys, charts and MSI (C-55), report on visits (high-level, technical and follow-up) and report on courses, workshops and seminars.	RHC Reps.
12h30	Group photo followed by lunch break	Host
14h00	5. Regional Assessment of CB Activities (continued) 5.1 Reports of the Regional Hydrographic Commissions (Continued) Continuation of item 5.1 5.2 Update and closure of the 2022 CBWP Doc: CBSC21-05.2 Closed 2022 CBWP CBSC will review, update and close the 2022 CBWP.	RHC Reps. Chair / Secretary
15h10	6. Regional or other projects for CB Docs: TBA Reports and presentations on ongoing/new developments in regional or other projects (Maximum 20 minutes each).	All
16h00	END OF DAY ONE	Chair
Time UTC+9	DAY TWO OF CBSC21 – Thursday 8 June	Action
09h30	7. Outcomes of the 6th meeting of the Council and the 3rd Session of the Assembly Docs: CBSC21-07A Decisions and Actions from C-6 (Secretary) CBSC21-07B Decisions and Actions from A-3 (Secretary) The outcomes of C-6 and A-3 will be considered.	Chair/ Secretary
10h15	8. Operational issues of the CBSC 8.1 Report of the C-55 PT Docs: CBSC19-08.1 C-55 Revision (Chair PT Strategy) The C-55 PT Chair will update the meeting on the status of the revision of the C-55.	Chair/ PT Strategy Chair

11h00	Coffee break	Host
11h30	8. Operational issues of the CBSC (Continued) 8.2 IHO E-Learning Center <i>Docs: CBSC21-08.2 CB E-learning Project Team (PT Chair)</i> Meeting will receive a briefing from the E-learning Project Team. 8.3 IHO Empowering Women in Hydrography (EWH) Project <i>Doc: CBSC21-08.3 Empowering Women in Hydrography (EWH) Project update (Secretary)</i> Meeting will receive briefing from the CBSC Secretary on the status of the IHO EWH Project.	Secretary Secretary
12h30	Lunch break	Host
14h00	8. Operational issues of the CBSC (Continued) 8.4 CBSC Statistics <i>Doc: CBSC21-08.4 Statistics (Secretary)</i> Secretary will update the meeting on the CBSC Statistics. 8.5 CB Procedures Participants are invited to consider improvements to the IHO CB Procedures.	Secretary Chair/ Secretariat
14h45	8. Operational issues of the CBSC 8.6 Review of the 3-year RHC Work Plans 2023-2025 <i>Docs: CBSC21-08.6A MBSHC 3-year Work Plan</i> <i>CBSC21-08.6B EAHHC 3-year Work Plan</i> <i>CBSC21-08.6C EAtHC 3-year Work Plan</i> <i>CBSC21-08.6D SEPRHC 3-year Work Plan</i> <i>CBSC21-08.6E SWPHC 3-year Work Plan</i> <i>CBSC21-08.6F MACHC 3-year Work Plan</i> <i>CBSC21-08.6G SAIHC 3-year Work Plan</i> <i>CBSC21-08.6H NIOHC 3-year Work Plan</i> <i>CBSC21-08.6I RSAHC 3-year Work Plan</i> <i>CBSC21-08.6J SWAtHC 3-year Work Plan</i> Updates of the 3-year Work Plans of the RHCs.	All
15h30	Coffee break	Host
16h00	8. Operational issues of the CBSC (Continued) 8.7 Review of the 3-year RHC Work Plans 2022-2024 Continuation on the updates of the 3-year Work Plans of the RHCs.	All
17h00	END OF DAY TWO	Chair

Time UTC+9	DAY THREE OF CBSC21 – Friday 9 June	Action
09h30	9. CB Management 9.1 Update on the 2023 CBWP <i>Doc: CBSC21-09.1 Updated 2023 CBWP (Secretary)</i> RHCs will provide additional feedback on the 2023 CBWP revised and approved in the CBSC20. 9.2 Finance Report <i>Doc: CBSC21-09.2 Finance Report (Secretary)</i> Secretary to introduce the finance report for the approval of the CBSC. 9.3 Management Plan <i>Doc: CBSC21-09.3 Draft 2024 CB Management Plan (Secretary)</i> CBSC will review, update and approve the 2024 CB Management Plan.	Chair/ Secretary/ RHC's Secretary Chair/ Secretary
11h00	Coffee break	Host
11h30	9. CB Management (continued) 9.4 Adoption of the 2024 CBWP <i>Doc: CBSC21-09.4 Adopted 2024 CBWP (Secretary)</i> CBSC to adopt the 2024 CBWP. <i>Doc. CBSC21-09.4</i> will be drafted during the meeting following the approval of the 2024 CB Management Plan.	Chair/ Secretary
12h30	Lunch break	Host
14h00	10. CBSC Report to IRCC15 Meeting Preparation and review of the CBSC Chair report to IRCC15 Meeting.	Chair
14h30	11. Any other business CBSC to discuss any other business.	Chair
15h00	12. Next CBSC Meetings (venue and date) Confirmation of the dates and venue for CBSC22, CBSC23 and CBSC24: Current status is: CBSC22: May / June 2024 – Ecuador CBSC23: May / June 2025 – Nigeria CBSC24: May / June 2026 – Peru	Chair
15h30	Coffee break	Host
16h00	13. Review of the List of Actions <i>Doc: CBSC21-13 Draft list of actions from CBSC21 (Secretary)</i> CBSC reviews the List of Actions with deadlines and assigned lead. <i>Doc. CBSC21-13</i> will be drafted during the meeting.	Chair/ Secretary
17h00	14. Closure Chair ends the meeting.	Chair
17h30	END OF THE MEETING	Chair

15th MEETING OF THE IHO INTER-REGIONAL COORDINATION COMMITTEE
IHO-IRCC15
Tokyo, Japan, 12-14 June 2023

DRAFT AGENDA AND TIMETABLE
Version 1

Note: Presenters of papers in parentheses ()

Time UTC+9	DAY ONE OF IRCC15 – Monday 12 June	Action
08h00	Registration	All
09h00	1. a. Opening Remarks Opening of the meeting and welcome. Chair will give the opening remarks and then invite the Indonesian representative and the IHO Secretariat representative to address the audience. b. Introductions Participants will be invited to introduce themselves. c. Administrative Arrangements <i>Docs: IRCC15-01A List of Documents (Secretariat)</i> <i>IRCC15-01B List of Participants (Secretariat)</i> <i>IRCC15-01C List of IRCC Members (Secretariat)</i> Logistic guidance and information. Documents are presented and updated as necessary.	Chair/Host/ Rep. of IHO Secretariat All Chair/Host/ Secretariat
09h30	2. Approval of Agenda <i>Doc: IRCC15-02 Agenda and Timetable (Secretariat)</i> Participants are invited to comment on the agenda and timetable in case updates are necessary. Agenda is adopted.	Chair
09h45	3. IRCC Highlights since IRCC14 3.1 IRCC Chair Report <i>Docs: IRCC15-03A IRCC Chair Report (Chair)</i> IRCC Chair will provide the preliminary Highlights for the IRCC15 Meeting. 3.2 Matters arising from Minutes of IRCC14 Meeting <i>Docs: IRCC15-03B Report of IRCC14 to C-6 [Minutes of IRCC14] (Secretariat)</i> <i>IRCC15-03C Status of Action List from IRCC14 (Secretariat)</i> <i>IRCC15-03D IRCC WP 2022-2023 (Secretariat)</i> The IRCC14 List of Actions and IRCC WP 2022-2023 are reviewed and updated.	Chair Chair / Secretariat
10h30	Coffee Break	Host
11h00	3. IRCC Highlights since IRCC14 (continued) 3.3 Outcomes of the 6th Meeting of the IHO Council (C-6) <i>Docs: IRCC15-03E List of Decisions and Actions of C-6 (Secretariat)</i> The Meeting will discuss the outcomes of C-6 that impact IRCC.	Chair
11h30	4. HSSC Report <i>Docs: IRCC15-04 HSSC REPORT (HSSC Chair)</i> HSSC Chair will update the meeting on the highlights of HSSC15 (?)	HSSC Chair
11h40	5. Report by the Secretariat <i>Doc: IRCC15-05 IHO Secretariat Report (Secretariat)</i>	Secretariat

	Highlights from the activity reports are delivered by the Secretariat.	
12h00	6. Regional Hydrographic Commissions (RHCs) 6.1 RHC Reports, including HCA <i>Docs: IRCC15-06.1A Nordic HC (NHC Chair)</i> <i>IRCC15-06.1B North Sea HC (NSHC Chair)</i> <i>IRCC15-06.1C East Asia HC (EAHC Chair)</i> <i>IRCC15-06.1D US/Canada HC (USCHC Chair)</i> <i>IRCC15-06.1E Mediterranean and Black Seas HC (MBSHC Chair)</i> <i>IRCC15-06.1F Baltic Sea HC (BSHC Chair)</i> <i>IRCC15-06.1G Eastern Atlantic HC (EAtHC Chair)</i> <i>IRCC15-06.1H South-East Pacific Regional HC (SEPRHC Chair)</i> <i>IRCC15-06.1I South-West Pacific HC (SWPRHC Chair)</i> <i>IRCC15-06.1J Meso American - Caribbean Sea HC (MACHC Chair)</i> <i>IRCC15-06.1K Southern Africa and Islands HC (SAIHC Chair)</i> <i>IRCC15-06.1L North Indian Ocean HC (NIOHC Chair)</i> <i>IRCC15-06.1M ROPME Sea Area HC (RSAHC Chair)</i> <i>IRCC15-06.1N South West Atlantic HC (SWAtHC Chair)</i> <i>IRCC15-06.1O Arctic Regional HC (ARHC Chair)</i> <i>IRCC15-07A Hydrographic Commission on Antarctica (HCA Chair)</i> RHC Chairs are invited to summarize their report briefly and present the key achievements, the challenges faced and lessons learned in each Region (maximum 10 minutes each). The Committee will be invited to note the key achievements and discuss how to overcome some of the common challenges faced by the RHCs.	RHC Chairs
12h30	Group Photo followed by Lunch Break	Host
14h00	6.1 RHC Reports (continued) Continuation of item 6.1	RHC Chairs
16h00	END OF DAY ONE	Chair
Time UTC+9	DAY TWO OF IRCC15 – Tuesday 13 June	Action
09h00	7. Reports from IRCC Subordinate Bodies <i>Docs: IRCC15-07B World-Wide Navigational Warning Service Sub-Committee (WWNWS-SC Chair)</i> <i>IRCC15-07C Capacity Building Sub-Committee (CBSC Chair)</i> <i>IRCC15-07D1 WEND Working Group (WENDWG Chair)</i> <i>IRCC15-07D2 S-100 Implementation Roadmap (WENDWG Chair)</i> <i>IRCC15-07E MSDI Working Group (MSDIWG Chair)</i> <i>IRCC15-07F IHO-EU Network Working Group (IENWG Chair)</i> <i>IRCC15-07G FIG-IHO-ICA IBSC (IBSC Chair)</i> <i>IRCC15-07H CSB Working Group (CSBWG Chair)</i> <i>IRCC15-07I IHO DCDB Report (IHO DCDB Director)</i> <i>IRCC15-07J IHO-IOC GEBCO Guiding Committee (GGC Chair)</i> Chairs of the IRCC bodies will present the main achievements, challenges faced, lessons learned and work programs in the IRCC bodies (maximum 10 minutes each). The Committee is invited to consider the inputs and to provide guidance of each body's work programme.	Chairs of the IRCC subordinate bodies

10h30	Coffee Break	Host
11h00	7. Reports from IRCC Bodies (continued) Continuation of item 7.	Chairs of subordinate bodies
12h30	Lunch Break	Host
14h00	7. Reports from IRCC Bodies (continued) Continuation of item 7.	Chairs of subordinate bodies
15h30	Coffee Break	Host
16h00	8. Strategic Issues of the IRCC 8.1 IRCC SPI's <i>Docs: IRCC15-08 IHO Annual Report 2022</i> Presentation of the results of the IRCC SPI's in 2022.	Chair
17h00	END OF DAY TWO	Chair
Time UTC+9	DAY THREE OF IRCC15 – Wednesday 14 June	Action
09h30	9. Other information papers Relevant information papers from the IRCC Members, Observers and invited Organizations will be provided, if any.	Chair
10h30	Coffee Break	Host
11h00	10. Any other business Participants are invited to present other business items (if any).	All
11h45	11. Draft Report from IRCC to the C-7 Review the highlights of the draft IRCC report and proposals (if any) to the 7 th Council Meeting.	Chair / Secretariat / All
12h30	Lunch	Host
14h30	12. Review of the Actions and Decisions <i>Docs: IRCC15-12 Draft List of Actions Decisions and Recommendations (Secretariat)</i> Review of the actions, decisions and recommendations agreed during the meeting. Document <i>IRCC15-12</i> will be drafted during the meeting.	Chair / Secretariat / All
15h30	13. IRCC Work Programme Management <i>Docs: IRCC15-13A IHO Work Programme for 2024-2026 (Secretariat)</i> <i>IRCC15-13B Draft IRCC Work Programme (Secretariat)</i> Discussion to draft the IRCC Work Programme for 2023-2024 considering the impact of the IHO Work Programme for 2024-2026. Document <i>IRCC15-13B</i> will be drafted during the meeting.	Chair / Secretariat / All
	14. Next IRCC Meetings (Venue and Date) Definition of the dates and venue for IRCC16 and confirmation of the dates and venue for IRCC17 and IRCC18. Participants are expected to offer to host IRCC19. Proposed dates and venues are: IRCC16: May / June 2024 – Ecuador IRCC17: May / June 2025 – Nigeria IRCC18: May / June 2026 – Peru	

16h00	15. Closure Chair closes the meeting.	Chair
16h15	END OF THE MEETING	Chair